



## Hertford County Public Schools Praxis Reimbursement

To qualify for reimbursement, this form must be completed after passing the Praxis. You must attach your receipt and passing scores. Approval Requests must be received by the following due dates:

First semester requests must be received by December 1.\*

Second semester requests must be received by May 1.\*

Summer session requests must be received by June 15.\*

Participant's Name \_\_\_\_\_

Date of Request \_\_\_\_\_

School or Department \_\_\_\_\_

### TESTING INFORMATION

TEST NUMBER: \_\_\_\_\_ SUBJECT AREA: \_\_\_\_\_

AMOUNT: \_\_\_\_\_ DATE OF TESTING: \_\_\_\_\_

THIS PRAXIS WAS TAKEN FOR:

\_\_\_\_ INITIAL LICENSE    \_\_\_\_ ADD-ON LICENSE

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Employee Signature

Date

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Human Resources Signature

Date