

# TACS Corrections



Name \_\_\_\_\_

TACS ID or SS # \_\_\_\_\_

Date of Correction: \_\_\_\_\_

Beginning Time: \_\_\_\_\_

Ending Time: \_\_\_\_\_

Absence: \_\_\_\_\_

Date: \_\_\_\_\_

Reason: \_\_\_\_\_

Hours: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_