
Action Plan

Riverview Elementary School
2015-2020

Goal 1: Riverview Elementary School will produce globally competitive students by strategically aligning NC Essential Standards and Common Core Curriculum as the academic focus in increasing student achievement.

Objective 1.1: By the end of the 2015-2016 school year, students completing the K-2 curriculum will demonstrate a 10% increase in proficiency in Reading and Math by using the district's evaluative K-2 Assessment tool.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
1.1.1 Use the Literacy Cycle, Intervention Cycle, CCSS, and grade level pacing guides to plan and implement instruction in all subject areas.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Reading 3D Staff Development Reading Foundation Training Response to Intervention (RTI) Daytime Tutors TE21/Mastery Connect ClassWorks Accelerated Reader Star Reading and Math Intervention and Enrichment	-Teachers -Principal -Assistant Principal -Connect Staff -Instructional Assistants -Support Staff	Lesson Plans Intervention Activity Logs Grade Level PLTs Walk-throughs Progress Reports Report Cards Transition Plans IEPs Staff Meetings Instructional Rounds

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1.1.2	Implement differentiated and individualized instruction to meet the needs of all identified subgroups. Teachers will continue to implement the reading activities such as: student selected, teacher, partner, small group, and whole group class reading. Modeling will be used as in integral part of everyday teaching.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Star Reading and Math Accelerated Reader Waterford Classworks Journeys TE21/Mastery Connect	-Principal -Assistant Principal -Teachers -Instructional Assistants -Connect Staff -Support Staff	Lesson Plans Data Reports Walk Throughs Intervention Activity Logs Instructional Rounds Progress reports Report Cards Transition Plans IEPs Grade Level PLTs mClass Summatives Staff meetings
1.1.3	Use data from Common Assessments, formal and informal assessments, teacher observations, benchmarks, and Dibels.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	TE21/Mastery Connect School Net Classworks Dibels Waterford	-Principal -Assistant Principal -Teachers -Instructional Assistants -Connect Staff -Support Staff	Intervention Activity Log mClass data Assessment data

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1.1.4 Provide a print-rich environment that enhances the core academic subjects.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Anchor Charts Posters Student created Work Leveled Readers Journals Interactive notebooks Word Wall	-Principal -Assistant Principal -Teachers -Instructional Assistants -Support Staff -Students	Walk throughs Instructional Rounds Teacher artifacts Students artifacts
1.1.5 Utilize daytime tutors (2nd Grade) to help enhance student learning in reading and math.	2016/06/09	Title I Funds Florida Center for Reading Research (FCRR) Readworks.org Cpalms	-Principal -Assistant Principal -Support Staff -Teachers -Daytime Tutors	Benchmark Data Common Assessment data Intervention Activity Logs
1.1.6 Exceptional teachers will use a new program called Reading Mastery and Corrective Reading, which addresses spelling, reading fluency, and comprehension.	2016/06/09	Reading Mastery Corrective Reading	-Principal -Assistant Principal -EC Staff -Support Staff	Tracking sheets IEP goals

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1.1.7 Utilize Connect Staff for weekly interventions.	2016/06/09	FCRR Readworks.org Cpalms	-Principal -Assistant Principal -Connect Staff -Support Staff -Teachers	Data results Intervention Activity Logs

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Objective 1.2: By the end of the 2015-2016 school year, 50% of students in grades 3-6 will demonstrate proficiency on the Common Core State Assessment.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
1.2.1 Use Literacy Cycle, Intervention Cycle, CCSS, and grade level pacing guides to plan and implement instruction in all subject areas.	2015/10/27	ClassWorks	-Principal	Lesson plans
	2016/01/19	TE21/Mastery Connect	-Teachers	Walk Throughs
	2016/03/24	Star Reading and Math	-Support Staff	Instructional Rounds
	2016/06/09	RaZ kids	-Connect Staff	Data Wall
		MobyMax	-Daytime Tutors	Staff Meetings
		EdSphere	-Volunteers	Progress Reports
		Reading 3D (3rd grade)		Report Cards
1.2.2 Provide a print-rich environment that enhances the core academic subjects.	2015/10/27	Word Walls	-Principal	Walk throughs
	2016/01/19	Interactive Notebooks	-Assistant Principal	Lesson Plans
	2016/03/24	Anchor Charts	-Teachers	Instructional Rounds
	2016/06/09	Classroom libraries	-Support Staff	
		Student create work	-Students	
		Posters		
		Journals		

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1.2.3 Use data from Common Assessments, formal and informal assessments, teacher observations, benchmarks, NC Final Exams, and EOGs.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	TE21/Mastery Connect Classworks School Net Dibels (3rd Grade) Read to Achieve BOG (3rd grade)	-Principal -Assistant Principal -Teachers -Support Staff -Connect Staff -Daytime Tutors	Data Wall Testing results PLTs
1.2.4 Implement differentiated and individualized instruction to meet the needs of all identified subgroups. Teachers will continue to implement the reading activities such as: student selected, teacher, partner, small group, and whole group class reading. Modeling will be used as an integral part of everyday teaching.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Star Reading and Math Accelerated Reader MobyMax Classworks TE21/Mastery Connect STEM AIG Program Newela.com Readworks.org	-Principal -Assistant Principal -Teachers -Connect Staff -Support Staff -Daytime Tutors	Lesson Plans Data Reports Walk Throughs Intervention Activity Logs Instructional Rounds Progress reports Report Cards Transition Plans IEPs Grade Level PLTs mClass Summatives Staff meetings

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1.2.5 Utilize daytime tutors to help enhance student learning in reading and math.	2016/06/09	Title I Funds Florida Center for Reading Research (FCRR) Readworks.org Cpalms	-Principal -Assistant Principal -Teachers -Daytime Tutors -Support Staff	Benchmark Data Common Assessment data Intervention Activity Logs
1.2.6 Implement new reading programs called Reading Mastery and Corrective Reading, in the Exceptional Children's department. This program is geared towards grades 3-6 and targets phonics and comprehension.	2016/06/09	Reading Mastery Corrective Reading	-Principal -Assistant Principal -EC Staff -Support Staff	Tracking sheets IEP goals
1.2.7 Implement a school-wide Science Fair in January.	2016/01/31	Gym (location) Student project Parent Letter Information packet Ribbons and certificates Judges	-Principal -Assistant Principal -Teachers -Parents -Volunteers -Students	Science Fair results Rubric

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1.2.8	Increase the use of Interactive Notebooks	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Notebook (binder) Page protectors (optional)	-Principal -Assistant Principal -Teachers -Students	Report Card Data results

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Goal 2: Riverview Elementary School will be led by 21st century professionals by allocating and appropriately utilizing resources to maximize results.

Objective 2.1: By the end of the 2015-2016 school year, 100% of teachers and instructional assistants will increase their use of technology tools to enhance students' learning.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
2.1.1 Provide support and training in instructional technology.	2016/06/09	Technology Committee Various types of technology (Ipads, computers, Smart Boards, etc)	-Principal -Assistant Principal -Teachers -Connect Staff -Instructional Assistants	Technology Survey Walk throughs Instsructional Rounds
2.1.2 Increase availability of interactive white boards.	2016/06/09	Smart Boards Technology Committee	-Principal -Assistant Principal -Teachers -Instructional Assistants	Walk throughs Instuctional Rounds Observations Lesson plans
2.1.3 Survey staff related to technology needs and training topics.	2016/06/09	Various Technology Technology Committee	-Principal -Assistant Principal -Teachers -Instructional Assistants	Survey

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2.1.4 Provide Schoolnet and Classworks training	2016/06/09	Access to School Net and Classworks School Champions	-Principal -Assistant Principal -Teachers -Connect Staff -Support Staff -EC Staff	Sign in sheets from PD

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Goal 2: Riverview Elementary School will be led by 21st century professionals by allocating and appropriately utilizing resources to maximize results.

Objective 2.2: By the end of 2015-2016 school year, and each year thereafter, 100% of certified and classified professionals will participate in high quality professional development aligned with district curricula goals and those mandated by the state.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
2.2.1 Provide opportunities to attend professional development that addresses literacy (Dibels, Accelerated Reader (AR), Reading Foundations), math, science (vertical alignment), NC Write, EdSphere, and technology that guarantees student learning.	2016/06/09	Meeting locations Trainers PD Opportunities	-Principal -Assistant Principal -Teachers -Instructional Assistants -Support Staff -Connect Staff	Staff Meetings PLTs Sign in sheets
2.2.2 Participate in grade level PLTs and subject-area PLTs for collaboration, professional development, data analysis, and intervention planning. Collaborate across the district on common assessments and during faculty meetings.	2016/06/09	Agendas on Wikispace Data	-Principal -Assistant Principal -Teachers -Support Staff -Instructional Assistants -Daytime Tutors	Sign-in sheets Agenda Data

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<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>	
2.2.3	Assume leadership roles within the school and community setting.	2016/06/09	Committee Chairs Grade Level Chairs Share at staff meetings Share at PLTs PTSO Leader of student groups (girl scouts, boy scouts)	-Principal -Assistant Principal -Teachers -Instructional Assistants -Support Staff -Leadership Team	Sign In sheets Reports Observations
2.2.4	Utilize a leadership team to help with site based management.	2016/06/09	School Improvement Plan Monthly Meetings	-Principal -Assistant Principal -Leadership Team	Agenda Minutes on Wikispace Sign-in sheet School Improvement Plan (updated)
2.2.5	Participation by new teachers will be a part of the Mentor/Beginning Teacher Support Program, Teacher Talks, Inservice training, and NC Quest.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Mentor/BT Logs Teacher Talks NC Quest Inservice training	-Principal -Assistant Principal -Teachers	Mentor/BT logs Teacher evaluations Certificates of completion

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<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>	
2.2.6	Participate in monthly instructional rounds.	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Class coverage Instructional Rounds agenda	-Principal -Assistant Principal -Teachers -Instructional Assistants -Guidance Counselor	Observation Notes PLTs minutes
2.2.7	Participate in a monthly book study	2015/10/29 2016/01/19 2016/03/24 2016/06/09	Book selection	-Principal -Assistant Principal -Guidance Counselor -Teachers -Instructional Assistants -EC Staff	Staff Meeting sign-in sheet Book Talk/activity/reflection

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Goal 3: Riverview Elementary School will be innovative in developing an awareness program in healthy living to produce lifelong behaviors for lifelong learners.

Objective 3.1: By the end of the 2015-2016 school year, Riverview Elementary School will provide a safe and caring educational environment and adequate facilities that support a culture for high student performance as measured by 80% participation in surveys of students, staff, and parents.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>	
3.1.1	Implement school wide Positive Behavior Interventions and Support (PBIS) plan	2015/10/27 2016/01/19 2016/03/24 2016/06/09	PBIS posters (classroom, hallways, playground, restroom, bus, cafeteria) Reward Celebrations Behavior Data Training Student Code of Conduct Classroom rules PBIS Team	-Principal -Assistant Principal -Guidance Counselor -Teachers -Instructional Assistants -Students	Data Record of positive students Student Accountability forms Team Meeting sign-in sheets
3.1.2	Monitor the HCPS school uniform policy	2016/06/09	Copy of Student Uniform Policy Uniform referral form	-Principal -Assistant Principal -Guidance Counselor -Teachers -Instructional Assistants -Parents	PBIS data report

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<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>	
3.1.3	Schedule and preview safety procedures and regular inspection of playground equipment	2015/10/27 2016/01/19 2016/03/24 2016/06/09	Certified personnel checklist	-Principal -Assistant Principal -Support Staff	Monthly Safety Logs
3.1.4	Ensure students and staff are safe during fire drills, tornado drills, and lockdowns.	2016/06/09	Monthly fire drill Timer Fire Escape plan (visible) Emergency cards Tornado drill Crisis Plan	-Principal -Assistant Principal -Guidance Counselor -Teachers -Instructional Assistants -Support Staff	Fire Drill Log Signed forms from Crisis plan powerpoint
3.1.5	Encourage daily attendance by utilizing a school wide attendance challenge	2016/06/09	Attendance data Torches on classroom doors Weekly announcement of grade level winners Rewards for winning classes	-Principal -Assistant Principal -Guidance Counselor -Teachers	PBIS minutes PBIS data

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Goal 3: Riverview Elementary School will be innovative in developing an awareness program in healthy living to produce lifelong behaviors for lifelong learners.

Objective 3.2: By the end of the 2015-2016 school year, Riverview Elementary School will promote a healthy, active lifestyle where 85% of the students are encouraged to participate in making responsible choices.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
3.2.1 Set up dental program for students (mobile dentist).	2016/06/09	Dental forms Mobile lab	-Principal -Assistant Principal -Support Staff	Nurse's calendar
3.2.2 Implement Fire Safety and Bus Safety programs	2016/10/31	Fire Safety materials Bus Safety materials	-Principal -Assistant Principal -Connect Staff -Volunteers	Lesson plan
3.2.3 Support a drug free lifestyle and environment by implementing and supporting Red Ribbon Week	2015/10/30	Red Ribbon Materials List of Weekly activities Morning/afternoon announcements	-Principal -Assistant Principal -Guidance Counselor	Student contracts Classroom contracts

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3.2.4 Implement and utilize a student Safety Patrol team.	2016/06/09	Oath Procedures Training Sashes Assigned areas	-Principal -Assistant Principal -Students -Parents	Contracts signed by parent and student
3.2.5 Implement a School Health Advisory Council (SHAC)	2016/06/09	Monthly Meetings	-Principal -Assistant Principal -Support Staff -Teachers	Sign in sheets Minutes

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Goal 4: Riverview Elementary School will implement a comprehensive parent, family, and community support system to increase parental involvement.

Objective 4.1: By the end of 2015-2016 school year, school leaders and staff will create a culture that embraces change and promote dynamic growth as measured by surveys and profile data.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
4.1.1 Provide academic workshops and events involving math and reading skills for parents and families (EOG Night, Reading Night)	2016/06/09	Planned workshops/events	-Principal -Assistant Principal -Teachers -Guidance Counselor -Parents -Volunteers	Calendar Class sign-in sheets

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Goal 4: Riverview Elementary School will implement a comprehensive parent, family, and community support system to increase parental involvement.

Objective 4.2: By the end of 2015-2016 school year, procedures will be in place in establishing roles for community organizations and businesses in parent involvement activities.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
4.2.1 Collaborate with community agencies and businesses to enhance partnerships	2016/06/09	Community in School (CIS) Liaison Chowan University Liaison Local banks/credit unions Churches	-Principal -Assistant Principal -Community Agencies and Businesses -Teachers	Planned activities Chowan Univ log-in
4.2.2 Collaborate with Riverview PTSO with activities	2016/06/09	Meetings Agendas Student led programs Executive Board	-Principal -Assistant Principal -Guidance Counselor -Teachers -Parents -PTSO	Sign-in sheets Minutes
4.2.3 Collaborate with Pizza Hut in the use of their Book-It program.	2016/04/29	Book It Materials	-Principal -Assistant Principal -Teachers -Parents	Monthly Logs

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<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
4.2.4 Collaborate with Ahoskie Food Pantry to implement back pack program	2016/06/09	Weekly bags from Pantry	-Principal -Assistant Principal -Guidance Counselor -Community Agencies and Businesses	List of participants Parent Permission slips
4.2.5 Support our local Girl Scouts and Boy Scouts organizations.	2016/06/09	Advertisement	-Principal -Assistant Principal -Guidance Counselor -Teachers -Instructional Assistants -Support Staff	Increase in membership and volunteers
4.2.6 Support the Community in Schools (CIS) program	2016/06/09	CIS Liaison Back pack drive Santa's Workshop Block Party Morning Announcements Staff Meetings	-Principal -Assistant Principal -Guidance Counselor -Support Staff -Teachers	Sign-in sheets

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<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
4.2.7 Support Food Lion's Family Math Night	2016/06/09	Flyers/advertisement Monitors (teachers) Activity forms	-Principal -Assistant Principal -Teachers -Parents -Community Agencies and Businesses -Students	Completed forms Sign-in sheets
4.2.8 Support the local State Employee's Credit Union	2016/06/09	Invite to Kick Off (August) Invite Fat Cat Student artwork	-Principal -Assistant Principal -Teachers -Community Agencies and Businesses -Students	Student work displayed at Credit Union Pictures on RES website

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Goal 5: Riverview Elementary School will produce 21st century learners by establishing and maintaining a student growth-centered accountability system in Reading, Math, and Science.

Objective 5.1: At the end of 2015-2016 school year, implementation mechanisms will be in place for accountable progress in goals set out for the school.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
5.1.1 Implement and utilize test data to drive instruction	2016/06/09	Classworks TE21/Mastery Connect Star Testing Waterford Formative and Summative assessments	-Principal -Assistant Principal -Teachers -Support Staff -EC Staff	Lesson Plans Data Walls PLT minutes
5.1.2 Monitor student absences, K-6 report cards, and other pertinent data collection	2016/06/09	Rachel Perry (social worker) Delores Simmons (data manager) Report Cards Power School	-Principal -Assistant Principal -Guidance Counselor -Teachers -Parents -Support Staff	Reports
5.1.3 Hertford County Public Schools developed a district-wide schedule to meet the needs of the student.	2016/06/09	Schedule	-Principal -Assistant Principal -Guidance Counselor -Teachers -Connect Staff -Support Staff	Posted Schedules

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Objective 5.1: At the end of 2015-2016 school year, implementation mechanisms will be in place for accountable progress in goals set out for the school.

<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
5.1.4 Implement the new extended day hours	2016/06/09	none needed	-Principal -Assistant Principal -Teachers -Parents -Students	Schedules
5.1.5 Implement and utilize the new Literacy Cycle/Literacy Framework	2016/06/09	Reading 3D Staff Development Reading Foundation Training Response to Intervention (RTI) Daytime Tutors TE21/Mastery Connect ClassWorks Accelerated Reader Star Reading and Math Intervention and Enrichment	-Principal -Assistant Principal -Teachers -Instructional Assistants -Support Staff -Connect Staff	Lesson Plans Intervention Activity Logs Grade Level PLTs Walk-throughs Progress Reports Report Cards Transition Plans IEPs Staff Meetings Instructional Rounds

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<i>Strategies</i>	<i>Monitoring Dates</i>	<i>Resources Required</i>	<i>Persons Responsible</i>	<i>Means of Evaluation</i>
5.1.6 Assist in parent access to Parent Portal and endorse usage.	2016/06/09	Parent Portal information sheet Powerschool training	-Principal -Assistant Principal -Teachers -Connect Staff -Support Staff	Signed up parents Monitor online
